

## **Governing Body of Bowhill Primary School**

### Buildings and Finance Committee Meeting

Tuesday 19<sup>th</sup> November 2013 at 6.00 pm at Bowhill Primary School

**Present:** Caren Brooks, Reg Edwardson, Natalie Bracher, Mark Burnard, Jenny Downing, Claire Quick and Emma Walker-Brown

**Apology:** Rod Ruffle

**Absent:** Vanessa Newcombe

**In attendance:** Karin Gordon

\*Fire exit procedures detailed by MB \*

**1. To receive/approve apologies for absence**

Apologies received as above.

**2. To consider minutes from the committee meeting on Tuesday 24<sup>th</sup> September 2013**

Minutes approved as accurate record of meeting.

**3. To discuss matters arising from the minutes**

Item 4. SMIP number 4, no comments received.

Item 10. Strike Action on 17<sup>th</sup> October 2013. Strike went ahead with nine classes open and seven shut. Proposed strike action for December has been postponed.

**4. To review SMIP/SEF/Safeguarding (inc. SEN Policy, Child Protection and Children in Care Reports)**

SMIP has been updated and will be circulated to Governors by KG. CB requested for any interest in the role of Pupil Premium Governor. SEF will be discussed at FGB Meeting. Annual audit of Safeguarding is in process of taking place and will be forwarded to County in December. Continue to value Claire Kelley who has 7 Cafs open and 2 CiC at present. KG circulated updated SEN Policy prior to Meeting and this was approved by Governors.

**5. To review budget**

Budget was circulated to Governors prior to Meeting.

Growth Fund it is in connection with the additional pupils we have in the September intake for Reception, i.e. 15. Approach has been made on our behalf by our Finance Consultant (Babcock LPD) to Finance at County, have chased for update and awaiting. By no means is it certain that we will get this funding.

MB detailed all the additional provision that has been arranged with the PE funding, expenditure details will be on the website. MB had contacted other schools in the proposed Co-operative Trust in this respect.

**6. To agree Best Value Statement**

KG circulated Best Value Statement to Governors prior to the Meeting. Governors were in agreement with new format.

**7. To consider any other matters brought forward by the Chair**

There were no other matters to consider.

**8. To confirm the dates of next meetings**

FGB – 26<sup>th</sup> November 2013 at 5.00 p.m. Staff/Governor Tea at 3.45 p.m.

P&C – 3<sup>rd</sup> December 2013 (postponed from 12<sup>th</sup> November) at 5.00 p.m.

P&C – 7<sup>th</sup> January 2014

B&F – 21<sup>st</sup> January 2014

P&C - 25<sup>th</sup> February 2014

B&F - 4<sup>th</sup> March 2014

FGB - 18<sup>th</sup> March 2014

There being no further items to discuss, the meeting closed at 6.50 p.m.

Signed \_\_\_\_\_ Dated \_\_\_\_\_