

Bowhill Primary School

Full Governing Body Meeting

Date of meeting	30 th June 2015 6.00 pm Room Year 4/2	Present	Caren Brooks(CB), Reg Edwardson(RE), Natalie Bracher(NB), Mark Burnard(MB), Stephen Cousely(SC), Caroline Havard(CH), Julie Harris(JH), Matthew Gils (MG), Claire Quick(CQ), Rebecca Rankin RRn), Rod Ruffle(RRe), Emma Walker-Brown, Debra Ward(DWd) and Karen Webb (KW)
		Apologies	Karen Cronin(KC), George Littlejohn(GL), Ruth O’Neale(RO), Darren Wallis(DWs),
	Minute	Actions	
1	Fire Alarm There is no fire test today If the alarm sounds then make your way quickly and safely to the playground		
2	Business interests None Declared		
3	To receive apologies Apologies received as above.		
4	To consider the minutes from the FGB meeting held on Tuesday 17th March and 12th May 2015 Minutes approved as accurate record of meeting		
5	To discuss matters arising from minutes No matters arising.		
6	To consider Minutes from Committee Meetings FGB reviewed B&F Committee Meeting Minutes and these were formally adopted. P&C Minutes 9 th June Item 8 – Pay Committee third Governor required. SC proposed JH and RRe seconded this. FGB formally adopted P&C Committee Meeting Minutes.		
7	To review TISP/Maths Progress/PE KS2 Maths data in next week. Literacy was moderated by DCC and reached teachers assessments. KS2 writing 94% 33% level 5 4% level 6 KS1 writing 74% Phonics Year 1 85% reached expected level 83.2% Year1/2 Maths Progress Report forwarded to Governors prior to Meeting. MB will check figures re: Last year 70 % 16 out of 24 did not make their 2 levels of progress	KG	

	<p>and KG will forward amended Report to Governors with FGB Minutes .</p> <p>PE Report forwarded to Governors prior to Meeting and MB would like to have this on the schools website. RE requested that Governors approve the spending of the PE Fund – Governors gave approval.</p>	
8	<p>Formal approval of SMIP and Budget for the Year</p> <p>Targets for next year with SMIP will be progress and attainment in writing and maths and closing the gap.</p> <p>Budget for the year formally approved by the FGB.</p> <p>SMIP includes developments of Foundation Stage area. CB advised Governors of progress with three different companies quoting development of play area in Reception. Cheapest quote may not be accepted and all are likely to exceed £15,000. Governors agreed to this spend and authorise CB to place order and pay invoice.</p>	
9	<p>To review and approve Month 13, SEF/Safeguarding</p> <p>Month 13 was approved by B&F on 16th June 2015.</p> <p>SEF will be updated following the 15th July visit from the unattached Advisors.</p> <p>Safeguarding as per Committee Meeting Minutes.</p>	
10	<p>To arrange date for AGM in September 2015</p> <p>AGM 8th September 2015 starting at 5.30 p.m with Governors and then Getting to Good training with Babcock.</p>	
11	<p>To review Admissions Policy</p> <p>LA Policy and this was duly adopted by the Governors.</p>	
12	<p>To receive Headteacher's Report</p> <p>Headteacher's Report circulated to Governors.</p> <p>CB requested that Governors pay particular attention to:</p> <p>It would be useful if governors could look at the following link in advance of the next academic year as it contains grade descriptors.</p> <p>https://www.gov.uk/government/publications/school-inspection-handbook-from-september-2015</p>	
13	<p>Governors Reports</p> <p>RR attended DAG Conference, noted many rural schools are now federations.</p> <p>RR will forward full details to Governors.</p> <p>EW-B met with SENCOs at West Exe School discussing transition of statemented children to the new EHCP system.</p> <p>KW attended CiC briefing in June 2015.</p>	

14	<p>To consider any other matters</p> <p>RE introduced new Parent Governor, Matt Giles, who was welcomed by the FGB.</p> <p>RE thanked present Clerk to Governors KG for her work over the years and welcomed Li Wang as Bowhill's new Clerk in September.</p>	
15	<p>To agree date of next meeting</p> <p>AGM 8th September 2015</p>	

There being no further items to discuss the meeting closed at 7.20 p.m

Signed Dated.....