

Governing Body of Bowhill Primary School

Full Governing Body Meeting held on

Tuesday 18th March 2014 at 6pm at Bowhill Primary School

Present: Caren Brooks, Reg Edwardson, Karen Webb, Natalie Bracher, Stephen Cousley, Karen Cronin, Jenny Downing, Claire Quick, Emma Walker-Brown

Apology: Mark Burnard, Ruth O'Neale, Rod Ruffle, Darren Wallis and Caroline Wellaway

In attendance: Karin Gordon

Fire exit procedures detailed by RE

Declaration of Business Interest

To elect Chair of Governors and Foundation Governors

Governors confirmed re-election of RE as Chair and MB and KC as Foundation Governors.

1. To receive apologies for absence

Apologies received as above.

2. To consider minutes from the Governing Body's meeting on Tuesday 26th November 2013

Minutes approved as an accurate record of the meeting.

3. To discuss matters arising from the minutes

Item 5. RO has taken on the role of G&T Governor

Item 15. At B&F Committee Meeting MB gave Governors an update regarding strike to the effect that the NUT have advised their members to strike but the NASUWT have not. A representative of the NUT was being invited in to discuss current changes to the teaching profession. CB gave advised that the strike will take place next Wednesday and eight classes will be closed.

4. To approve Minutes of Committee Meetings

FGB approved both P&C and B&F Committee Meeting Minutes.

5. To review SMIP/SEF and Safeguarding

CB advised that focus will be on new curriculum and change in pupil numbers and all staff will work on this on the 22nd April (NPD). SEN/SEF audit has been completed with input from senior management team. E-Safety Training on line will be completed by CB, KW and CL (Year1/1).

6. To agree Draft Annual Budget

KG circulated Budget Plan to Governors prior to Meeting. CB advised that work is needed on KS2 toilets and the canopy over the playground in Reception needs attention. FGB agreed to draft Annual Budget.

7. To approve Finance Policy

Finance Policy was approved at B&F and ratified by FGB. Approval for CB to make two half yearly rates payments of £21,569 and £21,570 was agreed by FGB.

8. To receive Headteacher's Report

KG circulated Headteacher's Report to Governors prior to Meeting. CB has written letter on behalf of the Governing Body regarding Growth Fund.

9. To Agree Governors' Allowances

It was agreed at B&F Committee that Governors' Allowance should remain at £50 and this was ratified by the FGB.

10. Governor/Curriculum Links

Rebecca Rankin as Literacy Lead gave an overview of current practice and attainment and information on upcoming changes to the literacy curriculum.

NB has agreed to be Governor link with Oasis.

11. Governor's Report

RE has visited Year 2 and will send KG report. NB will be visiting MB on the 31st March with regard to Behaviour. CQ will arrange visit with CB and IB regarding Pupil Premium.

12. Governor Audit Skills

KG will forward to those Governors who have not completed the Audit Skills form.

13. To consider any other matters brought forward by the Chair

We have received letters from two members of staff, Rebecca Rankin and Debra Ward who would like to become Governors and these were approved by the FGB. KG will email both and invite them to come to the P&C Meeting next week.

14. To confirm the dates of next meetings

P&C 25th March
B&F 29th April
P&C 10th June
B&F 17th June
FGB 1st July

There being no further items to discuss, the meeting closed at 7.29 p.m.

Signed _____ Dated _____