

Governing Body of Bowhill Primary School

Personnel and Curriculum Meeting held on

Tuesday 26th February 2013 at 6.00 pm at Bowhill Primary School

Present: Caren Brooks, Reg Edwardson, Karen Cronin, Stephen Cousley, Dawn Hukku, Karen Webb and Caroline Wellaway

Apology: Ruth O'Neale, Darren Wallis and Rachel Vowles

Absent:

In attendance: Karin Gordon

Fire exit procedures detailed by KC

1. To receive/approve apologies for absence

Apologies received as above.

2. To consider minutes from the committee meeting on Tuesday 8th January 2013

Minutes approved as accurate record of meeting

3. To discuss matters arising from the minutes

Item 3. SNAG meeting took place and it was decided to meet once a half term and children have taken part in choosing healthy eating posters for canteen. Catering Manager is looking to extend the menu and will be attending a Food Fair with Senior Administrator and meeting with food reps.

Item 7. KG looked into Maternity/Paternity Leave duration and this is as stated in current Staff Leave and Absence Policy.

Breakfast Cub is at present running at a sustainable level.

4. To review SMIP/SEF and Safeguarding

KG will circularise updated SMIP/SEF following Paul Garvey's visit this Thursday And Friday. CB overviewed new format and shared updated information with the Governors.

CB advised Governors of cost of staff attending all Safeguarding Meetings (both

financially and time out of class) and it is thought that it would be more practical to employ someone on a part time basis, which has been discussed within West Exe Learning Community on a sharing basis.

5. To review Contracts

CB advised that there will be one temporary contract coming to end in March.

6. To begin to prepare new SMIP

As per item 4, based around new SEF categories.

7. To review Sex Education Policy

KG circularised policy to Governors prior to Meeting and this was reviewed
And some alterations were made and the policy was then adopted.

9. To review RE and Collective Worship Policy

KG circularised policy to Governors prior to Meeting and the policy was reviewed and adopted.

10. To consider any other matters

Some consideration was given to change of status and relocation of the local free school.

CB advised that a quote was being waited for refurbishment of lower KS2 toilets and ICT suite. Playforce are scheduled to begin next Monday, 4th March on the KS2 Adventure Playground. Governors were updated on ongoing issues concerning new building – snagging.

11. To agree dates of next meetings

B&F 5th March

FGB 19th March

P&C 7th May

There being no further items to discuss, the meeting closed at 7.05 p.m.

Signed _____ Dated _____

